

# FALL & WINTER CHECKLIST



**Cityview Homes** uses low-maintenance building products that eliminate a lot of time-consuming and often tedious home upkeep; however, no home is maintenance free. During the fall and winter months, it is important to follow routine maintenance procedures by checking your home carefully for any problems that arise and take corrective action as soon as possible.

- Grease Garage Door Tracks To Ensure Smooth Operation
- Check Exterior Caulking Around All Windows  
This guarantees minimal drafts throughout the winter season
- Check Furnace, Humidifier & HRV (If Applicable) Service As Necessary  
Maintain the humidity levels in your home to protect your wood products from cracking or shrinking
- Check Furnace Filter On A Monthly Basis & Change As Necessary
- Test Smoke Alarms On A Monthly Basis  
Clean dust with compressed air to ensure that false alarms do not occur due to dirty smoke detectors
- Check & Reset All GFI Plugs In Bathrooms & Exterior Plugs
- Turn Off All Exterior Hose Connections  
This prevents freezing and possible basement leaks
- Check All Eavestroughs & Clean Debris  
This ensures proper drainage to avoid possible ice damming and interior leaks
- Check Insulation In Attic To Ensure It Is Covering All Areas Of Roof  
This prevents cold spots in your home and eliminates possible condensation damage to drywall
- Check All Floor Drains To Ensure They Are Clean Of Debris
- Check Dryer Vents For Lint Build-Up & Clean As Necessary To Avoid Possible Fire Hazards
- Check All Windows For Condensation Build-Up  
Use a de-humidifier during winter months when necessary
- Check For Condensation Build-Up Between Glass Pains  
This is caused by a seal failure in your window
- Check For Snow Or Ice Build-Up On Roof & Eavestroughs Regularly  
Remove as necessary to avoid non-warranted damage to the interior of the house
- Check All Doors For Damaged Weather Stripping  
For ice and snow control, use a non-corrosive product to ensure non-warranted concrete damage does not occur
- Check All Roof Vents & Overhangs For Snow Or Icicles On Your Home
- Check Exterior Furnace Venting Regularly For Snow Build-Up Or Drifting Snow  
Your furnace will not work if venting is obstructed by ice or snow
- Drain Your Water Tank Bi-Annually  
To avoid sediment in the water tank and guarantee the quality of your water